



Service and Repair RETURN FORM

CUSTOMER DETAILS

COMPANY NAME			
CONTACT		DATE	
TELEPHONE		WEBSITE	
FACSIMILE		E-MAIL	
RETURN ADDRESS		BILLING ADDRESS	

ITEM(S) Wherever possible, SEND ALL ACCESSORIES (batteries, cables, chargers etc) associated with the item not working

1. MAKE		MODEL		SERIAL NO.	
FAULT					
2. MAKE		MODEL		SERIAL NO.	
FAULT					
3. MAKE		MODEL		SERIAL NO.	
FAULT					
ACCESSORIES INCLUDED*	* Wherever possible, SEND ALL ACCESSORIES (batteries, cables, chargers etc) associated with the item not working.			CUSTOMER Tracking # (optional)	

REPAIR TYPE please and/or complete the following

STANDARD – 4 days turnaround (subject to part/s availability)		PRIORITY – 2 days turnaround (subject to part/s availability), <i>higher charges apply</i>		VERY URGENT – same day turn around (subject to part/s availability), <i>higher charges apply</i>	
Warranty repair – item(s) are still under warranty		DATE PURCHASED		COMWARE INVOICE NO.	
Item(s) are covered by a pre-paid Maintenance Agreement		QUOTE REQUIRED		YES	NO
Time and Materials				PURCHASE ORDER NO.	<small>(attach order)</small>

COMWARE INTERNAL USE

DATE RECEIVED		BY		COMWARE JOB No(s)	
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More than just barcodes!

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